



## Programming Instructions for TeleMatrix Marquis Series

### Please confirm the following when programming a telephone:

1. The telephone is connected with a line cord to an active telephone jack.
2. Dial tone is heard when the handset is lifted.
3. The faceplates are removed and the STORE button can be accessed.
4. No more than 32 digits (including PAUSE or FLASH) are being stored into a memory button. No more than 24 digits for 9600 DECT Cordless telephones into memory locations.

### Programming Process:

1. Lift the handset.
2. Press the STORE button.
3. Enter the number or numbers to be stored into memory.
4. Press the desired speed dial memory button.
5. Hang up the handset.
6. To verify, lift the handset and press the memory button.

To program additional keys: Leave handset off-hook and repeat #2 thru #4.

### If you have questions, please contact your regional TeleMatrix customer service department:

**Email:** [customerservice@telematrix.net](mailto:customerservice@telematrix.net)