



3500IPMWD

Faceplate Worksheet

Project Contact

Name _____

Phone _____

Fax _____

Email _____

Property Contact

Name _____

Phone _____

Fax _____

Email _____

Color Selections *

Faceplate Paper: White Gray Ash

Text _____ Symbols _____

Logo _____

* Please provide PMS color reference numbers when possible.

Quantities and Room #s

Faceplate Qty _____

Room #s: Yes No (If Yes, how many?) _____

(If No, should a blank Room # box be printed?): Yes No

Button Labeling*

*see icon worksheet

	Text	International Symbol	
		Symbol Number	Above/Below Button
Button 1			
Button 2			
Button 3			
Button 4			
Button 5			
Button 6			
Button 7			
Button 8			
Button 9			
Button 10			

The diagram shows a grid of buttons for the faceplate. The layout is as follows:

- Row 1: 5 empty boxes.
- Row 2: 5 empty boxes.
- Row 3: 4 empty boxes, followed by a box labeled "Redial".
- Row 4: 4 empty boxes, followed by a box labeled "Vol ▲".
- Row 5: 4 empty boxes, followed by a box labeled "Vol ▼".
- Row 6: 4 empty boxes, followed by a box labeled "Transfer".
- Row 7: 3 boxes. The first is a small box above a larger box labeled "Hold". The second is a small box above a larger box labeled "Mute". The third is a small box above a larger box labeled "Speaker".
- Row 8: A box labeled "For Messages" followed by a red vertical bar and a box labeled "Press Here".